

**ACCOMMODATION ALLOTMENT REQUEST FORM**  
(Fill in Capital Letters Only)

Room No/Accommodation Address : .....(To be allotted by the office)  
NAME : .....  
Course ADMITTED FOR : .....  
ADMISSION YEAR : .....  
SEMESTER : .....  
PRESENT RESIDENTIAL ADDRESS : .....  
CONTACT NO (Home/Mobile) : .....  
Email : .....  
ANY MEDICAL ISSUES : .....  
ANY SPECIFIC REQUIREMENTS : .....

I/WE HEREBY STATE THAT ALL THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE.

DATE:

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SIGNATURE OF STUDENT

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SIGNATURE OF PARENT  
(ONLY IF STUDENT LESS THAN 18 YEARS OLD)

Note: Documents to produce at the time of Room Allotment/Contract signing

1. Residential address proof (to be obtained upon arrival in Germany)
2. German Bank account details (from where the contractor can withdraw the rent)
3. Passport copy
4. Copy of the Student admission letter